



BIRTH AND DEATH CERTIFICATE APPLICATION

Beginning March 1, 2011, applicants must show identification when requesting certified copies of a vital record at the state health department.
Mail-in requests must be notarized by an acceptable notary public.

If eligibility requirements are met and a record is found, applicant is entitled to certified copies. A statement will be issued if no record is found.
FEES MUST ACCOMPANY APPLICATION. FEES ARE VALID FOR ONE YEAR. Check or money order payable to: **JOHNSON COUNTY COMMUNITY HEALTH SERVICES (JCCHS)**. State recording of birth and death records began January 1, 1910. JCCHS can access Birth records from 1920 on and Death records from 1980 on. All others need to go to the state website at: www.health.mo.us or call (573) 751-6387

BIRTH NUMBER OF COPIES _____ (FIRST COPY ISSUED \$15; EACH ADDITIONAL COPY \$15)

FULL NAME ON CERTIFICATE _____

ALSO KNOWN AS (INDICATE IF BIRTH COULD BE RECORDED UNDER ANOTHER NAME) _____

DATE OF BIRTH _____ PLACE OF BIRTH (CITY, COUNTY, STATE) _____

HOSPITAL _____ SEX FEMALE MALE RACE _____

FULL NAME OF FATHER _____

FULL MAIDEN NAME OF MOTHER _____

DEATH NUMBER OF COPIES _____ (FIRST COPY ISSUED \$13; EACH ADDITIONAL COPY OF THE SAME RECORD ORDERED AT THE SAME TIME \$10)

FULL NAME ON CERTIFICATE _____

DATE OF DEATH _____ SEX FEMALE MALE RACE _____

PLACE OF DEATH (CITY, COUNTY, STATE) _____

FULL NAME OF SPOUSE _____

FULL NAME OF FATHER _____

FULL MAIDEN NAME OF MOTHER _____

PLEASE PRINT CLEARLY:

APPLICANT'S NAME _____ PHONE NUMBER _____

APPLICANT'S STREET ADDRESS _____

APPLICANT'S CITY/TOWN _____ STATE _____ ZIP _____

PURPOSE FOR CERTIFICATE REQUEST _____

YOUR RELATIONSHIP TO PERSON NAMED ON RECORD
(IF LEGAL GUARDIAN, MUST PROVIDE GUARDIANSHIP PAPERS AND INDICATE LEGAL GUARDIANSHIP.) _____

MAIL-IN REQUESTS MUST BE NOTARIZED AND ENCLOSE A SELF ADDRESSED STAMPED ENVELOPE. ALL APPLICATIONS MUST BE SIGNED.

I, _____, DO SOLEMNLY DECLARE AND AFFIRM THAT I AM ELIGIBLE TO RECEIVE A CERTIFIED COPY OF THE VITAL RECORD(S) REQUESTED ABOVE AND THAT THE INFORMATION IS TRUE UNDER THE PAINS AND PENALTIES OF PERJURY.

- **PRINTED NAME** _____ **DATE** _____
- **APPLICANT'S SIGNATURE** _____

NOTARY PUBLIC EMBOSSEER SEAL	STATE _____	COUNTY _____
	SUBSCRIBED, DECLARED AND AFFIRMED BEFORE ME , THIS _____ DAY OF _____ , 20 _____	
	NOTARY PUBLIC SIGNATURE _____	MY COMMISSION EXPIRES _____
	NOTARY PUBLIC NAME (TYPED OR PRINTED) _____	
USE RUBBER STAMP IN CLEAR AREA BELOW		

WARNING: False application for a certified copy of a vital record is a crime.